

# Your *Pre-Inspection* CHECKLIST

*Use a checklist like this* to make sure that you are looking at all parts of the house. Check off those items that are in good condition and make notes about those that are not. (Note that this list describes an ideal house, but in our experience no house is perfect – not even brand new ones!!)

## Grounds

- Proper grading drainage away from house
- No evidence of standing water
- No leaks from septic tank or leech field
- Yard, landscaping, trees and walkways in good condition
- No branches or bushes touching house or overhanging the roof
- Exterior structures (fences, sheds, decks, retaining walls, detached garages) in good condition, no evidence of termite damage or rotted wood
- Railings on stairs and decks are adequate and secure
- Driveways, sidewalks, patios, entrance landings in good condition, and pitched away from structure
- Downspout drainage directed away from structure

## Structure

- Ridge and fascia board lines appear straight and level
- Sides of house appear straight, not bowed or sagging
- Window and door frames appear square (especially bowed windows)
- Visible foundation in good condition - appears straight, plumb, with no significant cracks

## Exterior Surfaces

- Adequate clearance between ground and wood siding materials (6" minimum); no wood-to-earth contact

- Siding: no cracking, curling, loose, rot or decay
- Masonry veneers: no cracks in joints, no broken, spalling or flaking components Stucco: no large cracks (discuss all stucco cracks with a professional inspector) Vinyl or aluminum siding: no dents, damage, no bowing or loose siding
- No vines on surface of structure
- Exterior paint or stain: no flaking or blisters
- No stains on exterior surfaces

## Windows, Doors and Wood Trim

- Wood frames and trim pieces are secure, no cracks, rot or decay
- Joints around frames are caulked
- No broken glass (window or storm panes) or damaged screens, no broken double-paned, insulated window seals.
- Muntin and mullion glazing compound in good condition
- Storm windows or thermal glass used
- Drip caps installed over windows

## Roof

- Composition shingles: no curling, no cupping, no loss of granulation particulate, no broken, damaged or missing shingles, no more than two layers of roofing
- Wood shingles or shakes: no mold, rot or decay, no cracked/broken/missing shingles, no curling
- Flat roofs: no obvious patches, no cracks or splits, minimal blisters/"alligatoring" and wrinkles, no silt deposits (indicates improper

*Please Note:*

*This checklist should not be relied upon as a home inspection report, nor should it be considered a substitute for a home inspection. This list is representative, but NOT exhaustive. If you require a home inspection, contact Total Home Inspection or another qualified, educated, licensed, experienced ASHI certified home inspector in your area.*

- drainage), sealed tar at flashings
- Flashing around roof penetrations
- No evidence of excess roofing cement/tar/caulk
- Soffits and fascia: no decay, no stains
- Exterior venting for eave areas: vents are clean and not painted over
- Gutters: no decay or rust, joints sealed, attached securely to structure, no bending or sagging, no sections of gutter or downspout missing, gutters clean, no mud deposits
- Chimneys: straight, properly flashed, no evidence of damaged bricks or cracked joints, mortar/cement cap in good condition

### Attic

- No stains on underside of roofing, especially around roof penetrations No evidence of decay or damage to structure
- Sufficient insulation and properly installed insulation (moisture barrier installed closest to the heated area of the house)
- Adequate ventilation, clear path into attic for air entering through soffit vents, adequately sized gable end louvers, all mechanical ventilation operational
- No plumbing, exhaust or appliance vents terminating in attic No open electrical splices

### Interior Rooms

- No stains on floors, walls or ceilings
- Flooring in good condition
- No significant cracks in walls or ceilings
- Windows and exterior doors operate easily and latch properly, no broken glass, no sashes painted shut, no decay; windows and doors have weather-stripping
- Interior doors operate easily and latch properly, no damage or decay, no broken hardware
- Paint, wall covering, and paneling in good condition
- Wood trim installed well and in good condition
- Lights and switches operate properly
- Electrical outlets test properly (spot check)
- Heating/cooling vents open/clean
- Fireplace: no cracking or damaged masonry, no evidence of back-drafting (staining on fireplace façade), damper operates properly, flue has been cleaned

### Kitchen

- Working exhaust fan that is vented to the exterior of the home
- Ground Fault Circuit Interrupter (“GFCI”) protection for electrical outlets within 6 feet of the sink(s)
- Dishwasher: drains properly, no leaks, baskets,

- door spring operates properly
- No leaks in pipes under sinks
- Floor in cabinet under sink solid, no stains or decay
- Water flow in sink adequate
- No excessive rust or deterioration on garbage disposal or waste pipes
- Built-in appliances operate properly
- Cabinets in good condition: doors and drawers operate properly

### Bathrooms

- Working exhaust fan that doesn't terminate in the attic space
- Adequate flow and pressure at all fixtures
- Sink, tub and shower drain properly
- Plumbing and cabinet floor under sink in good condition
- If sink is metal, it shows no signs of rust, overflow drain doesn't leak Toilet operates properly
- Toilet stable, no rocking, no stains around base
- Caulking in good condition inside and outside of the tub and shower area
- Tub or shower tiles secure, wall surface solid
- No stains or evidence of past leaking around base of bath or shower

### Miscellaneous

- Smoke and carbon monoxide detectors where required by local ordinances
- Stairway treads and risers solid
- Stair handrails where needed and in good condition
- Automatic garage door opener operates properly, stops properly for obstacles

### Basement

- No evidence of moisture
- Exposed foundation; no stains no major cracks, no flaking, no efflorescence
- Visible structural wood: no sagging, no damage, no decay, no stains, no damage from insects, sills attached to foundation with anchor bolts

### Crawl Space

- Adequately vented to exterior
- Insulation on exposed water supply, waste and vent pipes
- Insulation between crawl space and heated areas, installed with vapor barrier towards heated area
- No evidence of insect damage
- No evidence of moisture damage

## Plumbing

- Visible pipes: no damage, no evidence of leaks, no signs of stains on materials near pipes; drain pipes slope slightly down towards outlet to septic/sewage system
- Water heater: no signs of rust, vented properly, sized to produce adequate quantities of hot water for the number of bedrooms in the house.
- Hot water temperature between 118-125 degrees Fahrenheit

## Electrical

- Visible wiring: in good condition, no exposed splices, cables secured and protected
- Service panel: adequate capacity, all cables attached to panel with cable connectors; fuses or breakers are not overheating
- No aluminum cable for branch circuits

## Heating/Cooling System

- Appears to operate well throughout (good air flow on forced hot air systems)
- Flues: no open seams
- No rust around cooling unit
- No combustion gas odor
- Air filter(s) clean
- Ductwork in good condition

## If You are Hiring a Contractor to Make Improvements/Repairs, Consider these Points...

- Shop around...don't rush into choosing a contractor
- Get at least three written estimates for the identical work so that you can compare bids
- Get references from the contractors so you can check on their work
- After you have made a choice of contractor, don't let work begin without a signed contract.
- Be sure to specify what is to be done and when work is to be completed

## Make sure the agreement contains:

- Who will do the work
- When the work is to be completed
- A detailed list of specific materials to be used
- The appliances and/or fixtures to be supplied
- The dates for beginning and completing the job
- Monetary penalties for non-completion of project on time
- A provision for the clean up of the premises
- Don't sign a contract that reads "work as per agreement"
- Specify that contractor will obtain all necessary licenses and permits
- Specify contractor will meet all zoning regulations & building codes
- Be sure contractor will indemnify you in case of not meeting all regulations
- Be sure that the contract states the contractor is responsible for any damages to your property
- If contractor guarantees the work, be sure it specifically states what is guaranteed and for how long
- Contract should state when payment is due. Never pay full price in advance; link payments to certain stages of completion of the entire job
- Final payment and the signing of any completion